



CONSTRUCTION

DBE Confirmation of Intent to Subcontract Federal-Aid Projects

Contract Compliance Division
200 NE 21st, Rm. 1-C1
Oklahoma City, OK 73105
Telephone: 405-521-3186

Contract ID #:

Call Order #:

Project DBE Goal: %

☐

I am a DBE Bidding as the Prime Contractor.

Bid Opening Date:

Contractor:

DBE Subcontractor:

Contractor's DBE Liaison Phone #:

Contractor's DBE Liaison:

Attach DBE Quote(s) *

Accepted file types: PDF, DOC, DOCX, XLS, XLSX (Max 5MB per file)

Prime Contractor Signature:

Date:

Title:

DBE Subcontractor Signature:

Date:

Title:

Signatures of the Contractor and DBE Subcontractor above represent the written commitment by the Contractor to subcontract with the DBE Subcontractor. It is also a written commitment by the DBE Subcontractor to subcontract for work as described in the attached quote.

The following items are required to be included as part of this DBE quote and submittal:

- The DBE Subcontractor name and address that will participate in the contract;
- A full description of the contract work that each DBE Subcontractor will perform; and
- The dollar amount of the participation of each DBE Subcontractor that is supported by the DBE Subcontractor quote.
- Each item description must include quantity, price, amount, and total which must be mathematically accurate.
- Each quote for hauling must include a unit of measure quantity and total value to be provided.
- If the DBE Goal cannot be met, include a completed Good Faith Effort (GFE), DBE Form 5 and any supporting documentation.
- Additional information on GFE:

<https://oklahoma.gov/odot/business-center/contract-compliance/dbe/good-faith-effort-process.html>

A DBE bidding as a Prime Contractor needs only to enter its contact information and include this signed form.

These forms for each DBE Subcontractor and any supporting DBE Subcontractor quotes must be received within 5 calendar days following a bid opening. If completed forms and quotes are not received by ODOT Contract Compliance Division, the bid will be considered non-responsive unless there is an electronic bid error on the ODOT system.

The Oklahoma Department of Transportation (ODOT) ensures that no person or groups of persons shall, on the grounds of race, color, sex, religion, national origin, age, disability, retaliation or genetic information, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any and all programs, services, or activities administered by ODOT, its recipients, sub-recipients, and contractors.

To request an accommodation please contact the ADA Coordinator at **405-490-0381**, or for TTY (Text-Telephone) services please contact the Oklahoma Relay Service at **1-800-722-0353**.

If you have any ADA or Title VI questions, email ODOT-ada-titlevi@odot.org.

[illegible]

☐ I verify that the Pay Item Total equals the DBE Amount



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200 N.E. 21st Street, Room 1-C1
Oklahoma City, OK 73105
Phone: (405) 521-3186
Fax: (405) 522-2136

CONSTRUCTION PROJECTS
Good Faith Efforts
DBE Form 5

Current Date:

Prime Contractor:

Project No:

County:

Contract ID:

Please fill out the appropriate section:

Call Order:

Prior to award:

If the contract DBE goal cannot be met, evidence of good faith efforts are to be submitted with this form and uploaded into Bidexpress at the time of bid. The documentation efforts must include copies of each DBE and non-DBE subcontractor quotes submitted to the bidder when a non-DBE subcontractor was selected over a DBE for work on the contract.

Contractor

Contract Compliance Division

Date

Position

☐ Approved ☐ Disapproved

After award:

If at any time the DBE goal on the contract/project cannot be met, the Prime is required to seek all opportunities where DBE firms can be utilized. If additional DBE participation is not obtainable, submit the DBE Form 5 immediately with justification and good faith efforts immediately:

Contractor

Contract Compliance Division

Date

Position

☐ Approved ☐ Disapproved