

APPENDIX F



Documentation of Good Faith Efforts

[To be submitted when the Bidder is unable to meet project DBE Goals. Failure to submit with the bid when unable to meet the goals will deem the bid non-responsive.]

Project Information

Work Project Number and Description: _____

BIDDER INFORMATION

Company Name: _____

Address: _____ City, State, Zip Code: _____

Contact Person: _____

Phone Number: _____ FAX Number: _____

Is Bidder certified as a Disadvantaged Business Enterprise (DBE)? ☐ Yes ☐ No

If so, please attach a copy of the certification.

GOOD FAITH EFFORT CRITERIA QUESTIONS

1. Did you attend pre-bid meetings scheduled by the RIDOT?	☐ Yes ☐ No
1a. Did you contact contractors/suppliers/truckers who attended the pre-bid to solicit their interest?	☐ Yes ☐ No
Describe your efforts made:	
2. Did you advertise in general circulation, trade association, minority-focus media and/or other media to solicit the interest of all contractors/suppliers/truckers who have the capability to perform the work of the contract in sufficient time for all contractors/suppliers/truckers to respond to the solicitation?	☐ Yes ☐ No If yes, please identify all publications and attach the proof of each advertisement listed.
Publication:	Date:
Publication:	Date:
Publication:	Date:
3. Did you provide written notices to solicit the interest of all contractors/suppliers/truckers who have the capability to perform the work of the contract in sufficient time to allow the contractors/suppliers/truckers to respond to the solicitation?	☐ Yes ☐ No Identify each contact on the Attachment A form provided.
4. Did you follow up initial solicitations with a second contact to determine with certainty whether the contractors/suppliers/truckers were interested?	☐ Yes ☐ No Identify each follow-up contact on the Attachment A form provided.
5. Did you select portions of the work to be performed by subcontractors in order to increase the likelihood that the DBE goal will be achieved? This includes, where appropriate, breaking out contract work items into economically feasible units to facilitate subcontractor participation.	☐ Yes ☐ No Please identify those items of work selected. This listing should

	correspond to the information shown on Attachment A.
Item No:	Estimated:
Item No:	Estimated:
6. Did you provide interested contractors/suppliers/trucker with adequate information about the plans, specifications, and requirements of the contract in a timely manner to assist them in responding to a solicitation?	☐ Yes ☐ No
Describe your efforts made and provide evidence of information distributed:	
7. Did you negotiate in good faith with interested subcontractors?	☐ Yes ☐ No
8. Did you reject subcontractors as being unqualified with sound reasons based on a thorough investigation of their capabilities?	☐ Yes ☐ No
9. Did you make efforts to assist interested contractors in obtaining bonding, lines of credit, or insurance as required by the recipient or contractor?	☐ Yes ☐ No
Describe your efforts made:	
10. Did you make efforts to assist interested contractors in obtaining necessary equipment, supplies, materials, or related assistance or services?	☐ Yes ☐ No
Describe your efforts made:	
11. Did you effectively use the services of available community organizations; contractors' groups; local, state, and Federal business assistance offices; and other organizations as allowed on a case-by-case basis to provide assistance in the recruitment and placement of contractors?	☐ Yes ☐ No
Describe your efforts made:	
Resource:	Date Contacted:
Resource:	Date Contacted:
Resource:	Date Contacted:
12. Please provide us with any and all two-way documentation, e.g. letters to DBEs, copies of letters received from DBEs in which they decline to bid, etc.	
13. Please identify any additional good faith efforts which have not been discussed in the previous responses.	
Describe additional efforts made:	

BIDDER DECLARATION

I certify that the information given in this submittal is correct and true to the best of my knowledge.

Printed Name of Company

Official Signature of Company Official

Date